

# Addendum # 1

# BID NO.:101323OPENING:1/5/24 at 1:00 PMCOMMODITY:GENERATOR MAINTENANCE, REPAIR AND RENTAL

The following documentation was inadvertently left off the original solicitation:

- Generator Master List
- Building List
- Instructions of Bidders Public Works Services
- Public Copy Notice
- Vendor Protocol Instructions

This is a Public Works solicitation. Please review the attached documentation and include the necessary documents with your bid response.

Purchasing Department The University of Rhode Island

Rev. 9-1-15

ation	Address	Outside Generator Inside Manufactur		ĸw	Gen Serial No.	Gen Spec	Engine Make	Engine Model	Engine Serial #:	Fuel	Tank Capacity	Engine Spec	ATS	Model #	<u>Amps</u>	Volts A	TS Serial#	Oil Filter (Quantity)	<u>Air Filter</u>	Fuel Filter Primary	Fuel Filter Secondary	Fuel Delivery System	Coolant Filter	Oil Type:	Oil Quantity	Battery Type		tery Charger	Block Heater	Belts
e Pond Well House	30 Acre Pond Road	Outside Kohler	350 REOZ02	2 350	33DVGMHF0002	GM85455GA4	John Deere	6135HFG84AB	RG6135L037304	Diesel	774							KGM80434		KGM80469	GM80460					Kohler GRP 31	Kohler Gl 2 10A 120 V		Hotstart 2500W/120V	
tive Garage	9 Rhody Ram Way	Outside Olympian	G55LTA2	55	GXB01179		Ford		E172A160610	Natural Gas			Manual		200	120/208 3Ph		Not Marked								G24 NAPA	1 None	н	Hotstart 1500	
ie Hall			2926650300		2071040		General Motors	5.7GIE	0D3677	Natural Gas			Generac(2)			8245 277/480 8245	6	(1) Mann 1794						10	Cart					
e nali	7 Lippitt Road	Outside Generac	2920050500	J 80	2071040		General Wotors	5.7GIE	003677	Natural Gas			Generac(2)		150			(1) Mann 1794						10w30 Syn.	6 qrt.	Group 24	1 General C	0D4687 120/12		
Veldin															225/225/		142-8,146- 4, 346468RE,				Unknown (After-						Sens FC#	24-10-22110		
ldg	Fraternity Circle North	Outside CAT	3306	250	D ESO HYH83	OK-786	Caterpillar	3306 DIESEL	9NR04313	Diesel	408	OK-786	ASCO (4)	Series 300				(1) NAPA 1791		(1) NAPA 3528	market filter)	Hayes Pump		15W40	8 gla.	8D	2 120V/24V		Cat	
															600	1161						HPI-015 1.5GPM								
e Center Chemistry	140 Flagg Road East Of Butterfield	Outside CAT	LC6 G6B2160	04 500	0 66B21604	418-3905CY	Caterpillar	C15	FTEQ1745	Diesel	719/150 DT	420-6876	ASCO		600	480 1161 1611		(1) Cat 1R1808	Cat 7CV-1571	(1) Cat 326-1641	(1) Cat 1R-0749 (1) Donaldson	S/N 38851-8117				8DCat	2 Sens NRG	524-10-HC24 H	lotstart	
r/Butterfield Hall	Dining	Outside Caterpillar	3306	250	0 7YRO2396		Caterpillar	3306	9NRO5009	Diesel	408		ASCO (2)	300	200/250			(1) Cat 1R0739	Cat 7C1570	(1) Napa 3674	551311			15w40	6 gal.	4D	2 Energenii	us 120/24		
														G07AUSB33000														E	204747	
SIDE 1	East Of Automotive	Outside Cummins	DQFAD18489	07 100	0 L180464373		Cummins	QS130-G5NR2	37277024	Diesel	1000		ASCO ASCO	N52C J7ADTSB3026	3000	480 1732	763WE	(2) Napa 400107		(1) Napa 3691	(1) Napa 3675 (1) Fleetguard FF		Napa 4071	15W-40	36 gal.	8D C24LTV	2 Cummins	s 64 s Energenus	5420Watt 480V	
SIDE II	East Of Automotive	Outside Cummins	DSGAC	165	5 J180437477		Cummins	JCEXL00409	74398504	Diesel	309		Plus 225A	ON5XC	260			(1)Fleetguard LF3970		(1)FS 19732	5612					800 CCA	2 AO48G66		Hotstart 1500	
ing Hall	4 Butterfield Road	Outside Generac	2897500100	0 130	2071010	Type:SD0130- G367.5D18EPYY	Mitsubishi	7.5 Liter	0D5703	Diesel	389	0D5703	ASCO (1) Generac(1)		230 300	208 1220 480 8222	498-003RE	(1) ME 130968		(1) Mits ME015254	None					Napa 4D	120/24 2 Cant oper	n door H	lotstart 1500	
																A333	BGMGM										Kohler GI	M87448		
le Hall	55 West Alumni	Outside KOHLER	40REOZK	42	33FYGMGG0006	GM91435-GA1	KDI DIESEL	KDI134004TM	4828903030	Diesel	142	6D261-1	Kohler	KCS-ACTA 260S	260	208 GF02	276	KED0021750010-S		KED0021753200-S				15w40	3 gal.	Group 24	1 120V 10A	4		
ers Library	West Alumni Avenue	Outside Kohler	100Rh081	85	433912		Hercules	D4800T	4002495	Diesel	375	X96	Westinghouse			ATSB		(2) Wix 51458 or 2) HER40-0000406		HER40-0002514 elect Fuel Pump	None			15w40	4 gal.	Group 31	2			
/Bio/Tech ence CBLS	120Flagg Road	Quatrida Catavaillar	C27800	800	0 AFR02643	136-6580		C27 DIESEL	AFR02643			136-6580	Russ Electric	RTBDLB-2604C EF	2000	480 3350	12-2A/B	(2) Cat 10 1909			(1) Cat 1R-0755					05	Sens FCA 2 120V/24V	24-10-2411U	1	
fall	142 Flagg Road	Outside Caterpillar Inside Kohler	115R78	100		130-0380	Caterpillar Waukeshau		191547	Diesel Natural Gas	2000	130-0380	ASCO	Series 300	2000		67-004 RE		Oil Bath		(1) Cal 1R-0755			15w40	5 gal.	8D 8D	1 Kohler		lotstart	
AL INSTITUTE	1 Greenhouse Road	Outside SUPERIOR	250R161	250	5001353		CUMMINS DIESEL	LTA10G1	29364	Diesel			ASCO	A300340091C	400	480 1367		<ol> <li>Pre Charge DCA4</li> <li>Fleetguard LF9009</li> </ol>			None					8D	2		Hotstart 1500 W L20V	
						GM01435 C41					142	603651.1												15	2		Kohler GI	M87448		
ton	16 Complex Road East Farm Road	Outside KOHLER	40REOZK		33FYGMGG0005				4828504230	Diesel		6D26E1-1	ASCO	KCS-DCTA					Kohler eco-2	KED0021753200-S				15w40	3 gal.	Group 24	1 120V 10A	н	lotstart 2500W	
rm Aquaculture	off 108	Outside KOHLER	250REOZJD	260	2277512	GM46340-GA6	John deere	6090HF484	RG6090L073260	Diesel	474		Kohler	800S	800 225	208 K227 TSG0		KGM48731	#343219	KGM50263	Napa 3975			15w40	7 gal.	Group 31	2	21	208v	
															400	TSGO	02379												377 9042	
III, Kingston, RI	2 Complex Road	Outside CAT	LC-5	300	0 G5A00629	2377185	Caterpillar	3406 LC5	1DZ12496	Diesel	500	237-7193	CAT (3)	CTS	225	480 TSG0 120/208	)2374	(1) 1R0716		Painted	Cat 1R 709			15w40	9 GAL.	Napa 4D	2 Sens FC24		I20v3000W Hotstart 1500 W	
DG.	20 Tottell Road	KOHLER	100REOZJF	80	SGM32NLLH		JD DIESEL	4045	PE4045N014815	Diesel	415		Kohler	MPAC 1200	400	3 Phase		(1) KGM32809		(1) KGM50006	(1) KGM50074					Group 24	1		120V	
		Outside																				Global Power								
		Behind																				Components Marathon Elec Model							Hotstart 2500W	
lli Engineering	2 East Alumni Avenue	Kirk Caterpillar	C18	600	0 G7A06153 Cat00000		Caterpillar	C18	FST01841	Diesel	350				104	480 8784	4-004RE	(2) Cat 1R 1808		(1) 1R0749	Cat 326-1641	5KH33GNA444AX				8D	2 Sens NRG	524120/208 10A 24	240 Hotstart 1500W	
li Wellness Ctr	18 Butterfield Road	Outside Caterpillar	D30-10	30	PGBE)1449	471310/10	Caterpillar	C2.2	246-4291	Diesel	80	310-5636	ASCO (2)		70	120/208 8645		Cat 220 1523 (1) KGM32809 w/ Seal		Cat 0676987	None					Group 27	1		120V Hotstart 1500 W	
eather/Gorham	4 Complex Road	Outside KOHLER	125REOZJG	i 125	5 3366GMGG0005	GM79239-GA1	JD DIESEL	4045	PE4045N020532	Diesel	316		Kohler	MPAC 1200	260	208 A333				(1) KGM50006	(1) KGM50074			15w40	4 gal.	Group 31	1		120V	
ts Bldg	105 Upper College Road	Kohler	15RY789405A	42	318537																									Fine Arts
	41 Lower College	Kohler	150REOZJB	160	2007699	GM20148-GA3	John Dooro	606946160	PE6068H386762	Diesel	196		CAT (2)	CTG	200	6A02 120/208 Cant		K360031		GM50006				15W40	6.5 GAL.	Group 21	1			
y Hall						GIVI20146-GA3					190									GIVISOOO				130040	U.J GAL	Group 31	1		Hotstart 1500 W	
nouse/ Headhouse	6 Greenhouse	Outside Generac	QTO6024GVS	5N 60	0 5476795 OLY00000		Mitsubishi	9GNX50242	782283	Propane			Generac	C8885	200	208 1106	60320	Japanese								Group 24	1		L20V Hotstart 1500 W	
t nan Hall	53 Flagg Water Tower 30 Butterfield	Outside Olympian	D20P1	20	HNPT00128	DA 405004	Perkins		U140281H	Diesel	65		ASCO	Series 300		120/208 1678		Painted K279449	Don 901-046					15W-40	45.007	Group 24	1	13	120V	
nan Hall	30 Butterneid	Outside Kohler	30RZ	30	683706	PA-185094	Ford	CSG-649I-6005-A	74566-1-06-00	Propane			Kohler	TCA1B6MEX	125	120		K279449						10W30 SYN.	4.5 QKT.	Group 24	1 Kohler 25	5A 12UV		
g Plant	17 Greenhouse Road	Outside CAT	CAT	300	0		CAT	3406	1ZR05145	Diesel	350	128-702	Cat/Generac	ххххххх0	100	480 4810 8198		(1) Cat 1R-0716 (1) NAPA 400106		(1) Cat 1R-0749 (1)NAPA 3721						4D	2 SENS 120	0/24 Ci	Cat	
Hall	140 Campus Ave	Outside GENERAC	1343326010				Volvo		D13298740B1A	Diesel		0J3365	ASCO (2)		800/400	208 8198		(2)NAPA 1791		(1) NAPA 600210			NAPA4196			8D	1	1	120V	
y Gym	85 Keaney Road 92 Upper College	Outside Kohler	55R081 800:	18	282863		Hercules White	D3000T	HC3412261			D3000x121																		Keany
uilding	Behind Observatory	Outside Generac	95A02967S	75	2021474		GM	5.7L		Natural Gas			CTS	950A02967 9407660200	420 300	120/208 3009 9576										Group 24	1			
Hall	5 Lippitt Road	Outside GENERAC	9407660300	0 100	2097012		FORD	WSG1068	E182A040308	Natural Gas		6806CAZ	Generac(2)	9407600200		277/480 9576		1) Napa 1372						10w30 Syn.	6 qrt.	GR 27 Napa	1		Hotstart 1500	
acy/Avedisian Hall	7 Greenhouse Road	Roof CAT	SR-4B	800	0 AFR03455		CAT	C27	MJE02181	Diesel	60 DTank/500		Russelectric	RMTD-1000	1200	480 3542	9-1	(2) Cat 1R1808		(1) Cat 326-1641	(1) Cat 1R-0755	Tank Management TMS3000				8D NAPA			Hotstart 1692095 L20 V	
Department	85 Briar Lane	Outside KOHLER	40REOZK		SGM32NLLN	GM91435-GA1		KD134004TM	4811602530	Diesel	237	6D26E1-1	Kohler	MPAC 1500		208		KED0021750010-S		KED0021753200-S				15W40	3.5 GAL	Group 24	1	н	Hotstart GM8390	
Dispatch	44 Lower College	Outside KOHLER	30RESAL	27		30RESAL -SA1		NG SBC 1.6L	-011002030	Natural Gas	251	552021-1	ASCO	Series 300	200	208 240 4459				NEDU021/03200-5					5.5 GAL	Group 24 Group 24	1 Kohler 6A	A 120v H	Hotstart 1500W	
Health Building	6 Butterfield Road	Outside Superior	100R 431	100	0 11951121		Ford?	D9TEAB		Natural Gas					400	120/208 FP90	209	Wix								Group 31	Charles Ir 1 10A 120V		Hotstart 1500 W L20V	
Hall	10 Ranger Road	Outside CAT	D402-LC		00C44PM2T0025	0000568343/	CAT		E3LO1095	Diesel	140	383-7265	ASCO(2)		30 70		829RE		Cat 1102556	Cartridge						Group 31	Comptroi 1 Sentinel 3	nic 12V		
																												Н	Hotstart 1800W	
Care	1 Greenhouse Road	Outside Caterpillar	LC5	200	0 G5A10263		CAT	C7.1	CAT0071EWG300521	Diesel	102		ASCO	7000	400	480V 1862	46OWE	(1) Cat 462-1171	CAT 262-5194	(1) Cat 439-5037	(1) Cat 360-8958	PRYCO				CAT G31 90AH	1 Murphy ?	3000P 120v 10A 11	120V Hotstart 1500 W	
Bdg	94 West Alumni	Outside Kohler	45RZ282	45	173185	183202-82L	Ford	OSG649P-6006-Y	17835 E-21-TK	Natural Gas				QJ-0844A	100	120/208 3049	8-990-50	1) Kohler 279449	Kohler 258423					10w30 Syn.	6 qrt.	Group 27	1 (Baseme	nt) Solar 120V 12		
																120/208		(1) KGM32809 w/ Seal								Interstate			lotstart 1500 W	
AN BLDG	60 Tootell Road	Outside KOHLER	100REOZJF	100	SGM32NLLH		JD DIESEL	405HF	PE4045N014623	Diesel	415		Kohler	Decision Maker	400	3 Phase Lock	ed	KGM 32787	Kohler	(1) KGM50006	(1) KGM50074			15w40	4 gal	Group 24 NAPA Group	1 Kohler 10 Kohler Gl	·	120V Hotstart 1500 W	
uilding	210 Flagg Road	Outside KOHLER	200REOZJF	200	SGM32NV88		JD DIESEL	6068HFG85	PE6068N009739	Diesel	765		ASCO	No Info		480		KGM32809	P343219-MECO	(1) KGM50006	(1) KGM50074			15W40	9 GAL.	31P	10A 12V/	/120 12	120V	
Development	22 Upper College Rd	Outside Kohler	50REZGC	48	SGM32NN8X	GM79037-GA8	GM	5.7	57L00010020	Natural Gas			Kohler	KEP-DFNC 00400S	400	240 A334	IGMGM0133	GM 16703	253107					10W30 SYN.	4.5 QRT.	Group 24	Kohler Gr 1 10A/120\		Hotstart 1500 W L20V	GM16132 (
Gym	105 Keany Road	Outside OLYMPIAN	D100P1	225	5 112803		PERKINS DIESEL	1797/1508	YB50496*U7457	Diecel	200		ASCO	Series 300	225	480/277 9245	59001	(2) Painted		(1) Perkins 26560145	(1) Perkins 26560143					4D	1	н	Hotstart 1500 W L20V	
							CUMMINS DIESEL			Diesel				Jenes 300						(1) Fleetguard			Fleetguard				Sens NRG	52210		
HALL	9 Greenhouse Road	CUMMINS	DFEJ578598	3 450	0 C070037774		Plus UPS/Emergency	QSX15-G9	31022684	Diesel	400		Cummins	KCS-ACVA-	800	480V		(1) Fleetguard LF9000	AF25708M	FS1040	None		WF2126			NAPA 8D	2 10A 12/2		204747 /120V Hotstart 1500 W	
Hall	39 Butterfield Road	Outside Kohler	100REOZJF	100	D SGM32G7PT	GM81567-GA5	JD DIESEL	4045	PE4045L280862	Diesel	415		Kohler	0400S	400	208 SGM	32Fvhk	KGM32809		KGM50006	KGM50074			15W40	4.5 GAL	Group 24	1	13	120V	
							Caterpillar	3406	1DZ12695		500		(3)Cat	2 In Garrahy, 1 Wyley	225/225	480		(1) CAT 1R0716			(1) Cat 1R109			1	9 GAL.	8D	Sens FC-2		1962236 120V	

W. ALTON JONES CAMPUS W. ALTON JONES CAMPUS ALLEN HARBOR ALLEN HARBOR ALLEN HARBOR W. ALTON JONES CAMPUS ALLEN HARBOR Campus W. ALTON JONES CAMPUS SMALL COTTAGE #3 POOR FARM GARAGE **BUSINESS OFFICE** FIRE SUPPRESSION PUMPHOUSE EEC CABIN #6 MAINTENANCE STORAGE BUILDING #1 SYCAMORE LODGE GARDEN SHED MAINTENANCE STORAGE BUILDING #3 GSO STORAGE CONTAINER ALLEN HARBOR SHED ALLEN HARBOR CLASSRM TRAILER ALLEN HARBOR QUONSET HUT **Building Name SKEET HOUSE #2 BOAT HOUSE** SMALL COTTAGE #2 SMALL COTTAGE #1 ROPES COURSE BUILDING OUTHOUSE **GUEST HOUSE HEN HOUSE** MAINTENANCE STORAGE BUILDING #5 CHEESE HOUSE MAINTENANCE STORAGE BUILDING #6 CARETAKER RESIDENCE MOUSE HOUSE NETTLES SHED SMALL COTTAGE #5 **SKEET HOUSE #1** SMALL COTTAGE #4 POOR FARM BARN POOR FARM SHED LUMBER SHED NATURE COOP

**59 POOR FARM RD** Street Address **61 FRANCIS B HORN DR** 60 FRANCIS B HORN DR **35 LOUTTIT LN 6 WHEATLEY RD 59B FRANCIS B HORN DR 27 LOUTTIT LN 59B FRANCIS B HORN DR 116 BRUCE BOYER RD 116 BRUCE BOYER RD 116 BRUCE BOYER RD 116 BRUCE BOYER RD 52 POOR FARM RD 59D FRANCIS B HORN DR** 74 WHEATLEY RD **63 FRANCIS B HORN DR 26 LOUTTIT LN** 24 LOUTTIT LN 70 POOR FARM RD 62 POOR FARM RD 66 POOR FARM RD 61 POOR FARM RD **53 POOR FARM RD 49 POOR FARM RD 60 POOR FARM RD 58 POOR FARM RD** 26 POOR FARM RD 56 POOR FARM RD 54 POOR FARM RD 73 WHEATLEY RD **13 WHEATLEY RD** 63 POOR FARM RD **18 STUCKEY LN** 

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W. ALTON JONES CAMPUS SMALL COTTAGE #6 BIRD OBSERVATORY **BATH HOUSE** WOOD SHED SPRUCE ROOM OBSERVATORY **NETTLES PUMP HOUSE** NETTLES LODGE MAPLE CONFERENCE CENTER LITTLE CAMP BOAT HOUSE LITTLE CAMP GARAGE WOODVALE GREENHOUSE LITTLE CAMP BUILDING LARGE COTTAGE #2 LARGE COTTAGE #1 **TRAP HOUSE** LAUREL LODGE QUAIL HOUSE FARM CLASSROOM BLDG HERDSMAN HOUSE WHISPERING PINES LODGE EEC CABIN #4 EEC CABIN #2 EEC CABIN #1 EEC CABIN #5 **BLACKSMITH HOUSE** POOR FARM PUMP HOUSE COW BARN MACHINERY BARN NATURAL SCIENCES RESEARCH FACILITY NATURE PRESERVE BLDG EEC MAIN BLDG EEC CABIN #3 LAUREL PUMP HOUSE

**67 WHEATLEY RD** 3 SHOOP RD **57 POOR FARM RD 14 W ALUMNI AV 64 POOR FARM RD 59 LOUTTIT LN 37 LOUTTIT LN** 55 POOR FARM RD 2 STUCKEY LN 30 LOUTTIT LN **39 LOUTTIT LN** 1 SHOOP RD 2 SHOOP RD 63 POOR FARM RD **79 WHEATLEY RD** 47 LOUTTIT LN **28 LOUTTIT LN 3 WHEATLEY RD 3 PARKER LN** 2 WHEATLEY RD **5 STUCKEY LN 1 WHEATLEY RD 9 WHEATLEY RD 5 WHEATLEY RD 68 WHEATLEY RD 50 POOR FARM RD** 71 WHEATLEY RD **10 WHEATLEY RD** 76 WHEATLEY RD **78 WHEATLEY RD** 70 WHEATLEY RD 72 WHEATLEY RD **4 WHEATLEY RD 59 LOUTTIT LN** 

WEST GREENWICH WEST GREENWICH

W. ALTON JONES CAMPUS W. ALTON JONES CAMPUS EAST FARM EAST FARM	W. ALTON JONES CAMPUS W. ALTON JONES CAMPUS W. ALTON JONES CAMPUS W. ALTON JONES CAMPUS
MAINTENANCE STORAGE BUILDING #2 OUTDOOR TEST FACILITY BARN PESTICIDE STORAGE BUILDING GEOLOGY & NRCS BLDG FISHERIES & FISH PATHOLOGY LAB WOOD SHOP, ETC. BLDG COOP STORAGE #1 ENTOMOLOGY FIELD LABORATORY COOP STORAGE #1 ENTOMOLOGY FIELD LABORATORY COOP STORAGE #2 GAIL GARCIA GREENHOUSE AQUACULTURE CENTER FISHERIES & AQUACULTURE STORAGE COOP STORAGE (OLD POULTRY HOUSE) MASTER GARDENERS' GREENHOUSE 1 QUONSET STORAGE STORAGE BUILDING MASTER GARDENERS' GREENHOUSE 1 MASTER GARDENERS' SHED MASTER GARDENERS' FIELD HOUSE FISHERIES CENTER FISHERIES CENTER FISHERIES CENTER FISHERIES DEMO BLDG FISHERIES DEMO BLDG FISHERIES DEMO BLDG FISHERIES GREENHOUSE PUMP HOUSE PUMP HOUSE POLE BARN	CO PUMP HOUSE EEC PUMP HOUSE RES FAC PUMP HOUSE MAINTENANCE STORAGE BUILDING #4 CHICKEN COOP
57 FRANCIS B HORN DR 4 SHOOP RD 65A EAST FARM RD 50 EAST FARM RD 65C EAST FARM RD 65C EAST FARM RD 72A EAST FARM RD 70 EAST FARM RD 75 EAST FARM RD 65B EAST FARM RD 65D EAST FARM RD 97C EAST FARM RD 97C EAST FARM RD 120 EAST FARM RD 40A EAST FARM RD 40C EAST FARM RD 16 EAST FARM RD 97A EAST FARM RD 72C EAST FARM RD	51 FRANCIS B HORN DR 76 POOR FARM RD 5 PARKER LN 59C FRANCIS B HORN DR 80 WHEATLEY RD
WEST GREENWICH WEST GREENWICH KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON KINGSTON	WEST GREENWICH WEST GREENWICH WEST GREENWICH WEST GREENWICH WEST GREENWICH

UNIVERSITY GROUND LEASE EAST FARM KINGSTON CAMPUS KINGSTON CAMPUS **KINGSTON CAMPUS** UNIVERSITY GROUND LEASE KINGSTON CAMPUS SIGMA PI ZBT CHI OMEGA SIGMA DELTA TAU SIGMA CHI SIGMA KAPPA PHI SIGMA SIGMA **29 LOWER COLLEGE ROAD** PLANT SCIENCES CENTER GARAGE/STORAGE PASTORE HALL PHI GAMMA DELTA HILLEL CENTER **17 FRATERNITY CIRCLE** DELTA ZETA ZETA TAU ALPHA **GREEN HALL QUINN HALL** 22 UPPER COLLEGE ROAD **NEWMAN HALL** FOOTBALL FIELDHOUSE MEMORIAL UNION INDEPENDENCE SQUARE OFFICE BLDG (RT.138) BRESSLER HALL **BUTTERFIELD DINING HALL** BUTTERFIELD HALL DINING SERVICES DISTRIBUTION CENTER **KEANEY GYMNASIUM** LAMBDA CHI ALPHA ALPHA DELTA PI KAPPA DELTA ALPHA XI DELTA EDWARDS HALL LIPPITT HALL HEATING PLANT LIPPITT HALL 105 EAST FARM RD **9 FRATERNITY CIRCLE** 25 W INDEPENDENCE WY **8 QUARRY ROAD 90 W ALUMNI AV 5 FRATERNITY CIRCLE** 6 QUARRY ROAD **11 QUARRY ROAD 10 QUARRY ROAD 21 FRATERNITY CIRCLE 19 FRATERNITY CIRCLE 16 FRATERNITY CIRCLE 17 FRATERNITY CIRCLE 14 FRATERNITY CIRCLE 15 FRATERNITY CIRCLE 12 FRATERNITY CIRCLE 13 FRATERNITY CIRCLE** 29 LOWER COLLEGE RD 10 TOOTELL RD **85 KEANEY RD 17 GREENHOUSE RD 5 LIPPITT RD 35 CAMPUS AVE 55 LOWER COLLEGE RD 22 UPPER COLLEGE RD 14 UPPER COLLEGE RD 5E W ALUMINI AV 50 LOWER COLLEGE RD 51 LOWER COLLEGE RD 1 BUTTERFIELD RD 1 BUTTERFIELD RD** 29 OLD NORTH RD **64 UPPER COLLEGE RD 141 CAMPUS AV** KINGSTON KINGSTON

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RANGER HALL EAST HALL **RODMAN HALL BLISS HALL** WASHBURN HALL PUBLIC SAFETY COMMUNICATIONS SHED SALT SHED ROOSEVELT HALL ADAMS HALL ATHLETICS QUONSET HUT TAFT HALL DAVIS HALL POTTER BUILDING S&R MGM STORAGE GARAGE **GREENHOUSE/HEADHOUSE** HUMAN RESOURCES BUILDING TURF STORAGE BUILDING PLANETARIUM MULTICULTURAL STUDENT SERVICES CENTER **TUCKER HOUSE** KIRK CENTER FOR ADVANCED TECHNOLOGY KIRK APPLIED ENGINEERING LABORATORY WRIU TRANSMITTER BUILDING (PLAINS RD) **177 PLAINS ROAD** LANDS & GROUNDS TEMP BLDG UNIVERSITY GATEWAY BLDG 6 TURF TOOL STORAGE BLDG UNIVERSITY GATEWAY BLDG 4 CHILD DEVELOPMENT CENTER PECK HALL PHYSICS SHED TRANSITION CENTER **44 LOWER COLLEGE ROAD** HUTCHINSON HALL

**9 LIPPITT RD 875 PLAINS RD 6 BUTTERFIELD RD 94 WEST ALUMINI AVE 1 LIPPITT RD 80 UPPER COLLEGE RD** 40 TOOTELL ROAD **90 LOWER COLLEGE RD** 2 BUTTERFIELD RD 2 LOWER COLLEGE RD 74 LOWER COLLEGE RD 5D W ALUMNI AV **90 UPPPER COLLEGE RD 94 UPPER COLLEGE RD** 2 LIPPITT RD **4 FACULTY CIR 5 FARM HOUSE RD 14 W ALUMNI AV 6 GREENHOUSE RD 7 BUTTERFIELD RD 80 LOWER COLLEGE RD** 74B THIRTY ACRE POND RD **88 UPPER COLLEGE RD 89 UPPER COLLEGE RD 10 LIPPITT RD 10 RANGER RD** 6 FACULTY CIR **32 THIRTY ACRE POND RD 10 LOWER COLLEGE RD** 74B THIRTY ACRE POND RD **177 PLAINS RD** 22 WEST ALUMINI AVE 44 LOWER COLLEGE RD

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CAMPANELLA RUWING CENTER		ROBERT P. ARRIGAN SAILING PAVILION	R/V SHANNA ROSE	R/V ENDEAVOR (GSO)	R/V CAP'N BERT (FAVS)	R/V OLEANDER (GSO)	R/V HOPE F. HUDNER (FAVS)	NURSING EDUCATION CENTER AT SOUTH STREET 350 EDDY ST	SHEPARD BUILDING	PF PUMP HOUSE	PECKHAM FARM ANIMAL CENTER	HAY STORAGE	ANIMAL BUILDING
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# THE UNIVERSITY OF RHODE ISLAND INSTRUCTIONS TO BIDDERS PUBLIC WORKS SERVICES (PWS)

#### **Compliance with Instructions to Bidders**

These Instructions to Bidders contain terms and conditions that will govern the preparation and submission of a bid proposal and any contract awarded pursuant to this solicitation.

Bidders must comply with each and every requirement of these Instructions to Bidders. Any failure to comply with any requirement may result in the determination of a nonresponsive bid proposal and/or the rejection of the bid proposal.

#### **Priority of Terms and Conditions**

The terms and conditions in these Instructions to Bidders *supersede* any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation or in the bid proposal and govern this solicitation, the bid proposal, and any contract awarded pursuant to this solicitation.

#### Offer to Contract

Bid proposals constitute an offer to contract with The University of Rhode Island (URI) through the URI Purchasing Department on the terms and conditions contained in the solicitation, the laws of the State of Rhode Island, including all procurement statutes and the URI Board of Trustees Procurement regulations (available at: <a href="https://web.uri.edu/policies/wp-content/uploads/sites/928/BOT-Procurement-regulations-documents-9.12.22.pdf">https://web.uri.edu/policies/wp-content/uploads/sites/928/BOT-Procurement-regulations-documents-9.12.22.pdf</a> ), and State of RI Procurement Regulations (available at: <a href="https://ridop.ri.gov/about-us/procurement-statutes-and-regulations">https://ridop.ri.gov/about-us/procurement-statutes-and-regulations</a> ) applicable federal and local law, all of which are incorporated into this solicitation and any contract awarded pursuant to this solicitation by this reference.

## **Comprehensive Review and Inspection**

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project location, including checking and/or verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal. Failure to submit a complete bid proposal may result in rejection of the bid proposal. Claims for additional costs or time resulting from the bidder's failure to inspect and/or verify will not be considered.

## Addenda

Responses to questions from bidders, interpretations of plans and specifications, changes prior to the bid proposal submission deadline, approvals of any substitutions, and supplemental instructions and terms will be posted as addenda on the Division of Purchases website at www.purchasing.ri.gov (under Solicitation Opportunities > Other Solicitation Opportunities) and all addenda become incorporated into this solicitation upon posting. Bidders are responsible for checking the website to determine the issuance of any addenda. No addenda should be posted within the 5-day period preceding the bid proposal submission deadline except for an addendum withdrawing the solicitation or extending the bid proposal submission deadline.

## **Prebid Conference**

At the discretion of the University Purchasing Agent, a prebid conference - mandatory or nonmandatory - may be held. Bidders must attend a mandatory prebid conference and are encouraged to attend a nonmandatory prebid conference. The bidder's representative must register with the URI Purchasing representative at a mandatory prebid conference and identify the bidder he or she represents.

#### Costs

The bidder is responsible for all costs and expenses to develop and submit a bid proposal in response to this solicitation.

#### **Preparation of Bid Proposal**

Bid proposals must be made on the Bid Form included in the solicitation and in accordance with the instructions in this solicitation. All applicable blanks must be completed in a legible manner, printed electronically, typed, or handwritten in ink, and amounts must be expressed in both words and figures. In the event of any contradictory terms, handwritten terms prevail over printed or typed terms, and words prevail over figures. Signatures must be in ink. No additional provisions, conditions, or limitations may be made by the bidder, and any erasures and/or corrections must be initialed in ink by the person signing on behalf of the bidder.

This solicitation contains a Bid Preparation Checklist to assist the bidder in preparing a bid proposal for submission.

#### Submission of Bid Proposal

Each bid proposal (a complete package, with the signed URI Bidder Certification Cover Form, signed Bid Form, Bid Surety, if applicable -, signed General Contractor Apprenticeship Certification, if applicable, and public copy CD-R media disk) must be submitted in a *separate sealed envelope* with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the URI Purchasing Office and date-stamped receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the URI Purchasing Office or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

MAIL TO: UNIVERSITY OF RHODE ISLAND P.O. BOX 1773 PURCHASING DEPARTMENT KINGSTON, RI 02881 <u>COURIER</u>: UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT DINING SERVICES DISTRIBUTION CENTER 10 TOOTELL ROAD KINGSTON, RI 02881-2010

Bid proposals that are not received by the URI Purchasing Office by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the URI Purchasing Office. Postmarks will not be considered proof of timely submission.

Unless otherwise noted, at the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

#### Charges

Bid proposals shall include only materials, parts, and labor in the Unit Price and Total. Travel, mileage, or other miscellaneous charges shall not be included in the Unit Price or Total.

#### **Bidder Certification Cover Form**

A fully executed URI Bidder Certification form, supplied with this bid proposal, must be submitted with the bidder's response.

# **Public Copy**

Bid proposals submitted in response to this solicitation are public records pursuant to the Rhode Island "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 et seq. Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. Bidders may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act. Instructions for submitting a Public Copy are included with this bid solicitation.

#### **Subcontractors**

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The successful bidder must establish to the satisfaction of the Purchasing Agent the reliability and responsibility of any subcontractors proposed to perform any work pursuant to this solicitation.

#### Taxes

The University of Rhode Island is exempt from federal excise taxes and state and municipal sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

#### **Bid Surety**

When required in the Bid Solicitation, bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the University of Rhode Island in the amount of five (5%) percent of the bid proposal. An attorney-infact who executes a bond on behalf of the surety must provide a certified current copy of the power of attorney. A successful bidder who fails to submit the additional documentation required by the tentative letter of award and/or fails to commence and pursue the work in accordance with the contract awarded pursuant to this solicitation may forfeit, at the discretion of the Purchasing Agent, the full amount of the bid surety as liquidated damages.

#### Performance and Labor & Payment Bonds

Individual projects and repair work requiring prevailing wage rates will be limited to \$150,000 under this award for services. Work exceeding \$150,000 will require the awarded vendor is obtain a Performance and Labor and Payment Bond for the specific work. Work will then be authorized in the form of a purchase order or purchase order change order.

#### **Divestiture of Investments in Iran Requirement**

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws § 37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the University of Rhode Island Purchasing Department. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

#### **Domestic Steel**

Any steel products required by the plans and specifications in this solicitation should be formed, extruded, forged, cast, fabricated, or otherwise processed from steel made in the United States.

#### Withdrawal

A bidder may withdraw its bid proposal at any time prior to the bid proposal submission deadline. Bid proposals are irrevocable for a period of 60 days following the bid proposal submission deadline.

#### **Reservation of Rights**

The University Purchasing Department reserves the right, at any time, for any reason, in its sole discretion, to: (i) revoke, suspend, or terminate this solicitation; (ii) accept or reject any and all bid proposals, in whole or in part; (iii) waive any technical defects, irregularities, or omissions in any bid proposals; and/or (iv) terminate any contract awarded pursuant to this solicitation, with or without cause.

The University Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid proposal. The University Purchasing Agent may determine, in his or her sole discretion, the low bid proposal on the basis of the amount of the Base Bid Price plus the alternates selected in accordance with the Bid Form. The successful bidder will receive a tentative letter of award from the University Purchasing Department with instructions for the bidder to submit further documentation. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order by the University Purchasing Department and, in addition, an authorization from the user agency. The issuance of the Purchase Order and the continuation of any contract awarded pursuant to this solicitation is contingent upon the availability of funds.

#### **Prevailing Wages**

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (adjusted every July 1) for the various trades on a weekly basis, pay their workers one and one-half times the applicable prevailing wage rates for each hour worked in excess of 8 hours in any one day or 40 hours in any one week, and submit certified weekly payroll forms on a monthly basis to the University department. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

#### **Occupational Safety**

The successful bidder must ensure (if the total contract price is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

#### **Hazardous Substances**

The successful bidder must submit a chemical identification list to the Rhode Island Department of Labor and Training upon receipt of a Purchase Order from the University Purchasing Department prior to performance of the contract awarded pursuant to this solicitation and make available to all employees a list of any hazardous substances that may present a risk of exposure.

#### Substitutions

Any proposal in response to a request for substitutions in this solicitation must include the detailed information necessary for a comprehensive evaluation, including (without limitation) the name of the material or equipment of the proposed substitution and a complete description of the proposed substitution, with drawings and performance and test data. Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the University Purchasing Department. All substitution approvals will be posted, as addenda to the solicitation on the Division of Purchases website.

#### Licenses

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any federal, state, or local law to perform such work.

#### Insurance

The successful bidder must submit a copy of an endorsement and a certificate of insurance that references the solicitation number and names the State of RI, The University of Rhode Island and the URI Board of Trustees as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 30 days' advance notice of cancellation, nonrenewal, or material change in coverage (referencing the solicitation number) will be sent to:, URI Purchasing Department 10 Tootell Road, Kingston, RI 02881 and provide evidence of the following specific types and amounts of insurance:

#### Type of Insurance Amount of Coverage

Comprehensive General Liability \$1 Million each occurrence (inclusive of both bodily injury and property damage)\_

- \$1 Million products and completed operations aggregate
- \$1 Million general aggregate
  - Comprehensive General Liability coverage shall include:
  - Independent contractors 0
  - Contractual (including construction "hold harmless" and other types of contracts or agreements in effect for insured operations) Completed operations 0
  - 0 0
  - Personal injury (with employee exclusion deleted)

#### Automobile Liability

Combined Single Limit \$1 Million each occurrence Bodily injury, property damage, including non-owned and/or hired vehicles and equipment

Workers Compensation

Coverage B	\$100,000
Environmental Impairment ("pollution control")	\$1 Million or 5% of contract amount, whichever is greater
Builder's Risk	Contract amount

All insurance required by this solicitation, whether through a policy or an endorsement, shall include: (i) a waiver of subrogation, waiving any right the insurance company may have to recover against the State of Rhode Island; and (ii) a provision that the bidder's insurance coverage shall be primary in relation to any insurance, self-insurance, or self-retention maintained by the State of Rhode Island, and any insurance, self-insurance, or self-retention maintained by the State of Rhode island shall be in excess of the bidder's insurance.

The University Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to require additional or more extensive coverage.

## **Minority Business Enterprises**

The University Purchasing Department reserves the right to give additional consideration to bid proposals submitted by minority/women business enterprises certified by their Department of Administration Division of Equity, Diversity and Inclusion (https://dedi.ri.gov/) Minority Business Office ("MBEs") provided that any such bid proposal is fully responsive to the terms and conditions of this solicitation, and the bid price is determined, in the discretion of the University Purchasing Department, to be within a competitive range.

Any bidder who does not intend to perform all of the work with its own forces shall recruit and engage MBEs to perform at least 10% of the dollar value of the contract awarded pursuant to this solicitation. To reach that goal, the bidder may allocate up to 60% of its costs for materials and supplies obtained from MBE dealers or 100% of its costs for materials and supplies obtained from MBE manufacturers.

The successful bidder must submit a plan to meet this requirement for approval by the DEDI Minority Business Enterprise Compliance Office within the 21-day period following the tentative letter of award, identifying all MBEs, and must also demonstrate its good faith best efforts to meet these MBE goals. Information about this requirement and a directory of MBEs certified in Rhode Island is available at https://dedi.ri.gov/

#### Equal Opportunity

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the Rhode Island Department of Administration State Equal Opportunity Office within the 21-day period following the tentative letter of award. Information about this requirement is available at <u>https://dedi.ri.gov/</u>. This is independent of the above MBE approval.

#### Sprinkler Impairment

The successful bidder must comply with the requirements of the University of Rhode Island's insurance carrier for sprinkler impairment and hot work, accessible at the URI Public Safety & Fire Life Safety Department under Policies and Forms: https://web.uri.edu/publicsafety/

#### **Foreign Corporations**

No foreign corporation or limited liability company may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State, and no foreign limited partnership may transact business in the State of Rhode Island until it shall have obtained a Certificate of Registration from the Rhode Island Secretary of State. The successful bidder, if a corporation or limited liability company, will be required to provide a Good Standing Certificate, and if a limited partnership, will be required to provide a Letter of Legal Existence, issued by the Rhode Island Secretary of State within the 21-day period following the tentative letter of award.

#### **Campaign Finance**

The successful bidder who has contributed, within the 24 months preceding the contract award, an aggregate amount of more than \$250.00 within a calendar year to any Rhode Island general officer, candidate for general office, any member of the general assembly, or any Rhode Island political party, must file a "Vendor Affidavit" with the State of Rhode Island Board of Elections. Information about "Vendor Affidavits" and electronic filing is available at www.elections.ri.gov or Board of Elections, Campaign Finance, (401) 222-2056.

# **Binding Contract**

A binding contract between the University of Rhode Island and the successful bidder will be formed by the issuance of a Purchase Order from the University Purchasing Department, *and only by the issuance of a Purchase Order, and only to the extent of available funds*. The binding contract will incorporate and be subject to the terms and conditions of the solicitation, including the Invitation to Bid, the Instructions to Bidders, the General Conditions, any Supplemental Conditions, the Plans and Specifications, the Bid Preparation Checklist, the Bid Form, the Bidder Certification Cover Form, the Agreement, and also the Purchase Order. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the University department.

#### **Compliance with Terms of Contract**

Failure of the successful bidder to comply with the terms and conditions of any contract awarded pursuant to this solicitation may result in nonpayment, suspension or termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy.

# THE UNIVERSITY OF RHODE ISLAND

#### DIVISION OF ADMINISTRATION AND FINANCE

p: 401.874.2171

f: 401.874.2306

uri.edu/purchasing

THINK BIG

WE DO

#### REVISED 12/12/13

#### NOTICE TO VENDORS

Each bid proposal for a public works project must include a "public copy" to be available for public inspection upon the opening of bids. Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber DateofBid VendorName.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of the bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

Example: 3210 01-08-2014 OceanStateCompanyInc.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Cover Page): (1) title of solicitation; (2) name of bidder (3) bid number and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R.I. Gen. Laws §§ 38-2-1 et seq.

For further information on how to comply with this statutory requirement, see R.I. Gen. Laws §§ 372-18(b) and (j). Also see State of Rhode Island Procurement Regulation 5.11 accessible at http://www.purchasing.ri.gov/rulesandregulations/rulesAndRegulations.aspx

#### STATE CONTRACT ADDENDUM

#### RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

#### PREVAILING WAGE REQUIREMENTS (37-13-1 ET SEQ.)

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

- 1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
- 2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
- Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at www.dlt.ri.gov/pw/Posters.htm .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
- 4. Access the Department of Labor and Training website, at <u>www.dlt.ri.gov</u> on or before July 1<sup>st</sup> of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1<sup>st</sup> of each year in compliance with RIGL §37-13-8;
- 5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any subcontractors and their assignees for prevailing wage work performed pursuant to this contract;
- 6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;

- Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at <u>www.dlt.ri.gov/pw.forms/htm</u>, as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
- 8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
- 9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
- Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
- 11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyperson ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
- 12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and
- 13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at <u>www.dlt.ri.gov/pw</u>.

#### CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENUM and understand my obligations as stated above. Ву:\_\_\_\_\_

Title:

Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_, 20\_\_.

Notary Public My commission expires: \_\_\_\_\_

#### APPENDIX A

# TITLE 37 Public Property and Works

# CHAPTER 37-13 Labor and Payment of Debts by Contractors

#### **SECTION 37-13-5**

§ 37-13-5 Payment for trucking or materials furnished – Withholding of sums due. – A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

#### APPRENDIX B

# TITLE 37 Public Property and Works CHAPTER 37-13

# Labor and Payment of Debts by Contractors

#### SECTION 37-13-7

§ 37-13-7 Specification in contract of amount and frequency of payment of wages. - (a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed, Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

(1) The basic hourly rate of pay; and

(2) The amount of:

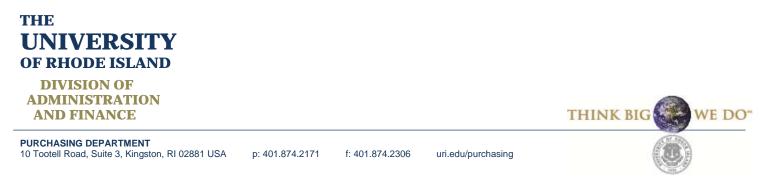
(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.

11 1 3



#### The University of Rhode Island, Kingston Campus - Contract Vendor Protocol

#### **Operational Procedures:**

- Please review the University's policy regarding parking on campus at the following website: <u>https://web.uri.edu/parking/visitorparking/</u>
- No parking on any grassy surfaces, handicap spots, fire lanes or on sidewalks unless specifically authorized. Service vehicles must have appropriate signage/labeling. Vendors must park in designated areas and follow all parking rules. For additional information, please visit the URI Parking Services website at: <u>https://web.uri.edu/parking/visitorparking/</u>
- For questions on deliveries to our Central Receiving warehouse please call: 401.874.5468

#### **Proper Attire:**

- On site technicians are to be properly attired. No tank tops, sleeveless shirts, hats with anything other than vendor company logo will be allowed. Shirts shall only display the company logo or be unadorned with a company identification badge clearly displayed and be available for inspection at any time
- No sunglasses will be worn inside any building.
- No smoking in or within 50 feet of any University of Rhode Island building.

#### **URI Standard Documents:**

The latest version of the following documents, available on the URI Capital Projects website, <u>http://web.uri.edu/capitalprojects/manual-for-construction-project-safety-procedures/</u>, will apply to all of the work at the University and are hereby incorporated by reference:

URI Sexual Harassment Policy Manual for Construction Project Safety Procedures Hot Work Procedure Managing Fire Protection System Impairment URI Water System Regulations/Policies

\*Note: If there are any contradictions between the above and specific contract requirements, the contract requirements will supersede the above.